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AUTHORITY FOR EMERGENCY TREATMENT POLICY 2012.

National Quality Standard: 2.3.3 (see footnote for definition)

Policy: Educators will ensure immediate action, appropriate services and care are provided in a medical, dental emergency or accident involving an educator, child, other staff member, volunteer or visitor, to prevent further injury or death.

Background: In a medical or dental emergency or an accident involving a staff, child or visitor, the authorised supervisor / educator has a duty of care to take immediate action and provide appropriate services or care to prevent further injury or death. The National Regulations state that **prior authorisation must be obtained from a parent / guardian** on enrolment for a child to be provided with assistance, or call a doctor, dentist, ambulance, other person or service as is considered appropriate for the situation.

Relevant legislation:

- Education and Care Services National Regulations 2011
- Work Health and Safety Act 2011

Key resources:

- National Quality Standards

Practices:

To ensure immediate action, appropriate services and care are provided in a medical, dental emergency or accident, educators should:

- **Be aware of their obligations under the Regulation in relation to obtaining authority from each child's parent or guardian for emergency medical, dental and other treatment.**
- **Discuss with family their responsibility** in covering any expenses arising from emergency treatment, and their responsibility in providing adequate information on:
 - child's health
 - past and current medical history, and any allergies any medications they are taking
 - recommended medical and dental emergency or action plans.
- **On enrolment ensure parent or legal guardian has given written authorisation** for authorised supervisor / educator of the service to seek urgent medical, dental, hospital treatment, ambulance service, urgent assistance from another person or body nominated by the parent, if a child is ill or injured while in care.
- **If any emergency treatment has been sought, inform the parent or family as soon as possible, so they can take over responsibility or care of the child and decide in further action to take.**
- **Have a current approved first aid qualification, asthma and anaphylaxis training as described by the Regulation.**

Policy Created: November 2005
Policy Reviewed: April 2008, July 2012

Policy Ratified at Committee Meeting (date)

Signed: Title:

NQS Definitions:

2.3.3 – Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practiced and implemented.

POLICIES: AUTHORITY FOR EMERGENCY TREATMENT 2012