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**ABN: 85 676 459 681**

Dear Educator,

Re: Educators Contact List

We have educators who often ring the office wanting other educator's telephone numbers. Due to confidentiality reasons and our Privacy Act we always contact the educator to first gain their permission to pass on telephone numbers.

We believe we have identified a need to make available educator's contact details. Therefore if you would like to have your contact details provided to other educator's in our scheme could you please complete the details below and return to the office.

Thank You.

I ..... (full name) authorise Ballina Byron  
Family Day Care to make my contact details available to other educator's in our scheme.

Educator Signature: ..... Date: .....